



Blessed Sacrament School  
 605 Central Ave.  
 Albany, NY 12206  
 (518)438-5854  
 Director, Alexandra Morazan



## Extended Hours Program/Registration & Contact Form

**Student Information: FILL IN BY HAND**

Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Name: \_\_\_\_\_ Grade: \_\_\_\_\_

**Contact Information: (PLEASE FILL OUT ALL COMPLETELY)**

**Parent/Guardian 1**  
 Name: \_\_\_\_\_

**Parent/Guardian 2**  
 Name: \_\_\_\_\_

**Relationship to Student:**  
 \_\_\_\_\_

**Relationship to Student:**  
 \_\_\_\_\_

**Cell:** \_\_\_\_\_

**Cell:** \_\_\_\_\_

**Work Phone:** \_\_\_\_\_

**Work Phone:** \_\_\_\_\_

**We need the phone numbers of other family members/adults we can contact if you are not available. Please fill in the names of emergency contacts that can be called if we cannot reach you. These would be names of people who also have permission to pick up your child(ren).**

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Relation:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Relation:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Phone:** \_\_\_\_\_ **Relation:** \_\_\_\_\_

**\*\* Please list any medical conditions or concerns our Extended Hours Director needs to be aware of:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Rates of Extended Hours 2022-2023**

**Our Extended Hours Program begins on the first full day of school. The hours are from 2:50 to 5:15.**

- \$15 per day per child
- Late charge of \$2.00 per minute after 5:15

**Mark with X the days of the week:**

**Approximate time to pick up:**

\_\_\_\_\_ **Monday-Friday**

\_\_\_\_\_

\_\_\_\_\_ **Monday**

\_\_\_\_\_

\_\_\_\_\_ **Tuesday**

\_\_\_\_\_

\_\_\_\_\_ **Wednesday**

\_\_\_\_\_

\_\_\_\_\_ **Thursday**

\_\_\_\_\_

\_\_\_\_\_ **Friday**

\_\_\_\_\_

We will use our extended hours support and billing on the 15th of the month for the prior month. So, for example, you will be billed for the month of September on October 15. (If your child is without an appointment and you have not paid by cash/check, you will also be charged for the days used on the 15th). The cost of extended hours should appear as an additional charge on your FACTS tuition account. **YOU WILL BE BILLED IN JUNE FOR BOTH MAY AND JUNE.**

[ ] I agree to the terms set forth above. My FACTS account will be uploaded on the 15th of every month, with May and June combined.

Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_